

No: 2391/TB-VNBC

Quang Ninh, March 23, 2026

NOTICE

Re: Organization of the 2026 Annual General Meeting of Shareholders

Pursuant to the Charter of Nui Beo Coal Joint Stock Company - Vinacomin, as approved by the Annual General Meeting of Shareholders on April 28, 2021;

Pursuant to the Minutes and Resolution of the Board of Directors' meeting on December 18, 2025; The Board of Directors of the Company is pleased to announce and respectfully invite shareholders to attend the 2026 Annual General Meeting of shareholders as follows:

1. Time: 07:30 am, Tuesday, April 28, 2026.

In the event that the first meeting does not meet the required conditions as stipulated in the Company's Charter, the second meeting will be held at 07:30 am, Wednesday, April 29, 2026.

2. Venue:

Hall, 4th floor, Company office, No. 799 Le Thanh Tong street, Hong Gai ward, Quang Ninh province.

3. Participants:

- Members of the Board of Directors and Supervisory Board;
- Shareholders of the Company as per the list as of the record date (March 25, 2026), provided by the Vietnam Securities Depository and Clearing Corporation, or legally authorized representatives.

4. Agenda: The General Meeting shall discuss and approve the following matters:

- The Report on the activities of the Board of Directors in 2025 and for the 4th term (2021-2026); orientations and tasks for 2026 and for the 5th term (2026-2031);
- The Report on the activities of the Supervisory Board and the evaluation of the performance of the Board of Directors and the Director in 2025 and for the entire 4th term (2021-2026);
- Election of the Board of Directors and the Supervisory Board for the 5th term (2026-2031);
- The Report on production and business performance in 2025 and for the 2021-2025 period; the production and business plan for 2026 and for the 2026-2030 period;

- The report on payment of salaries, remuneration and allowances to the Board of Directors, the Supervisory Board and the Board of management in 2025; and the proposal on salaries, remuneration and allowances for 2026;
- The audited financial statements of the Company for 2025;
- The proposal on profit distribution for 2025;
- The proposal on approval of contracts and transactions between the Company and related parties;
- The Supervisory Board's evaluation report on production and business performance and appraisal of the Company's audited financial statements for 2025;
- The proposal on selection of an independent auditing firm to audit the Company's financial statements for 2026;
- The proposal on supplementation of registered business lines and amendments and supplements to the Company's charter;
- Other matters falling within the authority of the General Meeting of shareholders.

5. Meeting participation procedures:

- Shareholders are requested to send a confirmation of attendance to the Company before April 25, 2026, for the Organizing Committee to prepare accordingly.
- Shareholders attending the meeting must bring their ID card/Citizen ID, original authorization letter (if applicable), and present them to the Organizing Committee for voting card issuance.

6. Proposals to the General Meeting agenda:

Shareholders or groups of shareholders holding at least five percent (05%) of the total shares of the Company as of the record date (March 25, 2026) shall have the right to propose additional items to the Meeting agenda. Such proposals must be made in writing and sent to the Company no later than April 25, 2026.


7. Nomination and self-nomination to the Board of Directors and the Supervisory Board: The nomination and election procedures shall be conducted in accordance with the election regulations, under which:

- Shareholders or groups of shareholders holding at least five percent (05%) of the total shares of the Company as of the record date (March 25, 2026) shall have the right to nominate or self-nominate candidates for election to the Board of Directors and the Supervisory Board for the 5th term (2026–2031).
- Shareholders are requested to submit complete application dossiers of nominated or self-nominated candidates for the 5th term to the Company no later than April 25, 2026, for verification, information disclosure, and reporting to the General Meeting of Shareholders.




8. Meeting documents: Shareholders are kindly requested to view and download the meeting materials from the Company's website: <http://www.nuibeo.com.vn>.

For further inquiries, please contact: Mr. Luu Anh Duc – Secretary of Nui Beo Coal Joint Stock Company – Vinacomin. Address: No. 799 Le Thanh Tong street, Hong Gai ward, Quang Ninh province. Phone: 0912029618. Email: luuanhduc2006@yahoo.com.

This notice serves as an official invitation. 

Recipients:

- TKV; State Securities Commission; Hanoi Stock exchange (for reporting);
- All esteemed shareholders;
- Board of Directors, Supervisory Board (electronic copy);
- Party Committee, Trade Union, Youth Union (electronic copy);
- General Director, Deputy General Directors, Chief Accountant (electronic copy);
- Departments and divisions (electronic copy);
- Registration Office (posted on the website);
- Archive; Office of the Board of Directors 

**ON BEHALF OF THE BOARD
OF DIRECTORS
CHAIRMAN**



Tran Tuan Anh

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CONFIRMATION LETTER

Attendance at the 2026 Annual General Meeting of Shareholders

To: Nui Beo Coal Joint Stock Company - Vinacomin

Shareholder's name:
Address:
ID Card (or Citizen ID) No.: Date of issue:
Place of issue:
(Or) Business registration certificate No.:
Issued by on / /
Phone: Fax: Email:
Shares owned: common shares.

I/We have received the notice regarding the organization of the Company's 2026 Annual General Meeting of Shareholders and hereby confirm:


- WILL ATTEND THE GENERAL MEETING IN PERSON ☐
- AUTHORIZE A REPRESENTATIVE TO ATTEND THE GENERAL MEETING ☐

(Authorization letter attached)

- WILL NOT ATTEND THE GENERAL MEETING ☐

This confirmation is submitted to inform the Organizing Committee for preparation purposes./.

....., April, 2026

Shareholder's signature 
(Full name, company seal if applicable)

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AUTHORIZATION LETTER

Attendance at the 2026 Annual General Meeting of Shareholders
(For shareholders authorizing a representative to attend the meeting)

To: Nui Beo Coal Joint Stock Company - Vinacomin

Full name:
ID Card/Citizen ID No.: Issued on: At:
Permanent address:
Contact phone number:
Number of shares owned: shares.

As I am unable to attend the 2026 Annual General Meeting of Shareholders in person, I hereby authorize:


Full name:
ID Card/Citizen ID No.: Issued on: At:
Permanent address:
Contact phone number:
Number of shares owned: shares.

To attend and vote on my behalf at the 2026 Annual General Meeting of Shareholders, representing all shares that I own.

The authorized representative is not permitted to re-authorize another person and is responsible for informing me of the meeting results.

This authorization letter is valid only for the 2026 Annual General Meeting of shareholders and is made in two copies with equal legal value, with each party keeping one copy./.

....., April, 2026

Authorized Representative **Authorizing Person** 
(Full name, company seal if applicable) (Full name, company seal if applicable)